



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

16 February 2026

DIVISION MEMORANDUM
No. 107 s. 2026

**ESTABLISHMENT OF LEARNER RIGHTS AND PROTECTION HELP DESK
DURING THE CONDUCT OF THE 2026 REGIONAL ATHLETIC
ASSOCIATION MEET**

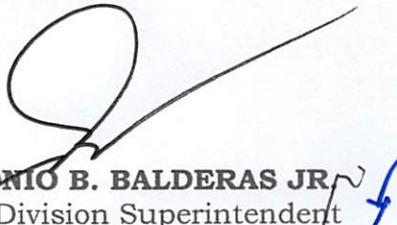
To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public and Private Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In reference to **Regional Memorandum (RM) No. 94, s. 2026, RE: Establishment of Learner Rights and Protection Help Desk during the conduct of the 2026 Regional Athletic Association Meet**, this Office informs the field that the following are the assigned committee members for the LRP Help Desk during RAAM 2026:

Committee	Name	Position
Chairperson	Maria Corazon A. Borbon	Education Program Supervisor / Alternate LRP focal
Vice Chairperson	Nicole May L. Lumanglas	PDO I/ Division LRP focal
Member	Frenalyne B. Tabernilla	PDO I

2. All committee members shall attend an online orientation to be conducted by Regional Office on **February 23, 2026** at **2:00 p.m.** via **MS Teams**. The meeting link will be sent through email.

- Attached is **RM No. 94, s. 2026** for the guidance of all concerned.
- Immediate dissemination of this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated

Reference: RM No. 94 s. 2026

To be indicated in the Perpetual Index
under the following subjects:

ATHLETIC
LEARNER
PROTECTION

SGOD- establishing of learner rights and protection help desk during the conduct of the 2026 regional athletic association meet

REC9C96L-007938/February 16, 2026



Republic of the Philippines

Department of Education

REGION IV-A CALABARZON



04 February 2026

Regional Memorandum
No. 94, s. 2025

ESTABLISHMENT OF LEARNER RIGHTS AND PROTECTION HELP DESK DURING THE CONDUCT OF THE 2026 REGIONAL ATHLETIC ASSOCIATION MEET

To: **Schools Division Superintendents**
All Others Concerned

1. In reference to DepEd Memorandum OUOPS-2025-11-00521¹, this Office, through the Education Support Services Division, directs the 25 Schools Division Offices to establish a learner rights and protection help desk in their respective billeting quarters during the conduct of the 2026 RAAM and shall be composed of the following:
 - a. **Chairperson** – Division LRP Focal (Permanent or Alternate)
 - b. **Vice-Chairperson** – Registered Guidance Counselor/Designate (Designate should be LRP Specialist)
 - c. **Members** – Composed of DepEd personnel who has undergone LRP Specialization Course (Number of members shall be with the discretion of the Schools Division Offices)
2. The aims to:
 - a. Conduct consultation and coordination with the RO-LRPD, appropriate school governance level, and concerned stakeholders to ensure safety and protection of participating learners;
 - b. Conduct psychological first aid;
 - c. Provide immediate response to reported LRP incidents;
 - d. Provide 4R's of child protection (recognize, record, report, and refer);
 - e. Conduct pre-orientation on the code of conduct for coaches, trainers, chaperones/guardians, including their roles and responsibilities in ensuring the protection of our learner-athletes; and
 - f. Provide report to the RO-LRPD on the LRP incidents handled
 - g. Close coordination with the local government unit, including other relevant agencies for referral purposes through the billeting school's Child Protection Committee.

¹ Establishment of the Learner Rights and Protection Desk and Implementation of Learner Rights and Protection Guidelines in the Conduct of Sports Events

3. The Division Learner Rights and Protection Focal Personnel shall ensure the compliance of the following:
 - a. Submission of the List of the Division LRP Help Desk Committee with a signed confidentiality waiver to the Regional LRP Help Desk Committee during the monitoring date (see attached proposed monitoring date and template of confidentiality waiver);
 - b. Pre-orientation on the code of conduct for coaches, trainers, chaperones/guardians including the roles and responsibilities in ensuring the protection of the learner-athletes.
 - c. The Division LRP Help Desk Committee Chairperson/Co-Chairperson shall have access to the online reporting link of issues and concerns relative to LRP. The link will be given through email.
 - d. The Division LRP focal person shall submit and upload an activity documentation report relative to the conduct of the activity on or before **April 30, 2026**.
 - e. The aforementioned details needing for compliance can be uploaded and accessed through this link: <https://tinyurl.com/2026-RAAM-LRP>.
4. In this regard, all chairperson, vice-chairperson, and members of the committee shall attend the orientation on **February 23, 2026, at 2:00 pm, via MS Teams**. The meeting link will be sent through email.
5. For queries or concerns, kindly contact ESSD-LRPD via email at learnershelpline.calabarzon@deped.gov.ph.
6. Immediate dissemination and compliance with this Memorandum are highly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

Annex A: Tentative Schedule of Activities involving LRP Desk Committee

DATE	ACTIVITY	MONITORING OFFICIAL
March 5, 2026	Refresher Course	
March 6, 2026	Solidarity Meeting	
March 7, 2026	Opening Program and Mayor's Night	
March 8, 2026		
March 9, 2026	Monitoring of SDO's LRP Desk	RO LRP Desk Committee
March 10, 2026	Monitoring of SDO's LRP Desk	
March 11, 2026	Monitoring of SDO's LRP Desk	
March 12, 2026	Monitoring of SDO's LRP Desk	
March 13, 2026	Monitoring of SDO's LRP Desk	
March 14, 2026	Awarding and Closing Ceremony	



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

CONFIDENTIALITY WAIVER

I, _____, of _____, solemnly swear that
not on any account, at any time whatsoever, disclose any information, directly or
indirectly reveal any confidential information or results to anyone as a member of the
LEARNER RIGHTS AND PROTECTION DESK COMMITTEE during the conduct of the
2026 REGIONAL ATHLETIC ASSOCIATION MEET. I will act with utmost integrity and
pursue my work in an honest and ethical manner. I will take full responsibility for my
actions and consider the effects on others. That I impose this obligation upon myself
voluntarily without mental reservation or purpose. So help me God.

NAME AND SIGNATURE



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON

**LRP DESK REPORT SHEET
 2026 REGIONAL ATHLETIC ASSOCIATION MEET**

In compliance with the Data Privacy Act of 2012, the Department of Education through the Regional Learner Rights and Protection Steering Committee and the Local Government of Marikina City assures that all personal data obtained from this form is entered and stored within DepEd's authorized information and communications system and will only be accessed by authorized personnel. Moreover, Section 18 of the DepEd Child Protection Policy ensures that the identity or other information pertaining to the learner/s or individuals involved shall be withheld from the public to protect their privacy.

Date:

Complaint/Report

Query

Other LRP
Concern

Type of Learner Rights and Protection Reported:

I. Information of the Concerned Parties
A. Learner-Athlete Complainant

Name of Learner-Athlete		Age and Sex	
Name of School			
Grade Level		Division	
Name of Coach/Guardian		Contact Number	
Assigned Billeting Quarter			
Sports or Activity Participated			

B. Learner-Athlete/Person Complained of

Name LA/Person Complained off		Age	
Name of School			
Grade Level		Division	
Name of Coach/Guardian		Contact Number	
Relationship to the Learner-Athlete			
Assigned Billeting Quarter			
Sports or Activity Participated			

C. Reporting Party

Name	
Relation to the Learner-Athlete	
Contact Number	
Assigned Billeting Quarter	
Sports or Activity Participated	

II. Details of the Incident

(Kindly include where and when the incident took place)

III. Immediate Actions Taken to Address the Incident

A. Learner to Learner

100

Assessment for Medical Assistance

Psychological First Aid

Call for Assistance (i.e. Local CSWDO, CPC-LGU)

Details on the Actions Taken:

B. Adult to Learner

- Assessment for Medical Assistance
- Psychological First Aid
- Call for Assistance (i.e. Local CSWDO, CPC-LGU, PNP/Barangay)
- Details on the Actions Taken:

IV. Referral

100

CSWDO

PNP-WCPD

BCPC

Details on the Actions Taken:

Action Officer: _____
Date:



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM-OUOPS-2025-11-0082/

FOR : REGIONAL DIRECTORS
MINISTER, BASIC, HIGHER, AND TECHNICAL EDUCATION,
BARMM
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOLS DISTRICT SUPERVISORS
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : *CSG*
MALCOLM S. GARMA
Assistant Secretary, Officer-in-Charge *Office of the Undersecretary for Operations*
Office of the Undersecretary for Operations

SUBJECT : RECONSTITUTION OF THE LEARNER RIGHTS AND
PROTECTION DESK IN PREPARATION FOR THE 2025
ATHLETICS MEET

DATE : January 22, 2025

In preparation for the upcoming Regional, Division, and Athletic Meet for 2025, the Learner Rights and Protection Division (LRPD) requests the reconstitution of the Learner Rights and Protection (LRP) Desks in the regions and divisions, as well as the strengthening of the Child Protection Committee (CPC) in schools who shall automatically convene as the LRP Desk officers in the schools.

To recall, the LRP Desk was first established during the 2023 *Palarong Pambansa* in Marikina City. The pioneer program proved to be a success as all participants from the regions – learner-athlete, trainers, coaches, chaperones, and parents; including the different sectors of the community were mobilized to ensure the protection of our learner-athletes from all forms of abuse, violence, discrimination, bullying, and other forms of exploitation

In the following year, the LRPD strengthened the operationalization of the LRP Desk through its integration into the different sporting activities i.e. regional, division, and school meet including other off-campus activities such as the National Festival of Talents (NFOT) and National Schools Press Conference (NSPC).

Accordingly, our LRP Desk officers were able to provide immediate intervention to our learner-participants including psychological first-aid (PFA) and referral as needed. Additionally, our LRP Desk officers conduct regular “*Kamustahan Sessions*” and other recreational activities for the health and wellness of our learner-participants.

For this year, the LRPD requests the reconstitution of the LRP Desks in the different governance levels, specifically to:

- a. conduct consultation and coordination with the LRPD, appropriate school governance level, and concerned stakeholders to ensure the safety and protection of participating learners;
- b. conduct psychological first-aid;
- c. provide immediate response to reported LRP incidents;
- d. provide the 4Rs of child protection (recognize, record, report, and refer);
- e. conduct pre-orientation on the code of conduct for coaches, trainers, chaperones/guardians, including their roles and responsibilities in ensuring the protection of our learner-athletes; and
- f. provide report to the Regional Office, Division Office, and LRPD on the LRP incidents handled.

As a reminder, the LRP Desk shall cover all grade levels, and shall be composed of:

- A. For the Region/Division level:
 - a. Chairperson – Regional or Division Permanent focal person
 - b. Vice-Chairperson - Regional or Division Alternate focal person or Registered Guidance Counselor as may be designated by the Chairperson
 - c. Members – composed of DepEd personnel who has undergone LRP Specialization Course
- B. School level:
 - a. Chairperson – School Head
 - b. Vice-Chairperson - Guidance Counselor/Guidance Designate
 - c. Members – composed of teachers and members of the CPC

Moreover, the CPCs in schools are requested to convene as LRP Desk for their respective schools ensuring the safety of our learners in their billeting quarters and playing venues.

The LRP Desk is expected to have close coordination with the local government unit in their locality, including other relevant agencies for referral purposes. Additionally, the LRP Desk should have a dedicated helpline number, indicating the LRP Desk Chairperson and/or Vice-Chairperson's contact number and the Learners Telesafe Contact Center Helpline Number (LTCCH) in all activity venues and billeting quarters.

For reference, this Office issued Learner-Athlete Safeguarding Guidelines for the 2024 *Palarong Pambansa*, which includes the enforcement of prevention and intervention mechanisms, duties and responsibilities of the coaches, trainers, chaperones/guardians, and the learner-athletes. The same Safeguarding Guidelines may be used for this year's Athletic meet.

To ensure compliance thereof, the Division and Regional LRP focal personnel shall monitor the strict implementation and creation of the LRP Desks. All reported

learner-athlete concerns and the intervention and/or actions taken shall be reported immediately to the Learners Telesafe Contact Center Helpline.

For details, inquiries, and clarification, you may reach the Learner Rights and Protection Division (LRPD) at lrpo@deped.gov.ph or contact 8638-1782.

For immediate dissemination.

Thank you very much.



Republic of the Philippines
Department of Education
OPERATIONS

MEMORANDUM
OUOPS 2024 - 05- 00946

TO : Regional Directors
Minister of Basic, Higher, and Technical Education,
BARMM
Schools Division Superintendents
ESSD Chiefs
Learner Rights and Protection Focal Persons
School Heads
All Other Concerned

FROM : Atty. Reysee A. Escobedo
Undersecretary for Operations *js*

SUBJECT : Establishment of the Learner Rights and Protection Desk and Implementation of Learner Rights and Protection Guidelines in the Conduct of Sports Events

DATE : February 5, 2024

This has reference to the conduct of preliminary competitions leading to the 64th *Palarong Pamabansa*, such as intramurals, division, and regional meets, in compliance with OASOPS Memorandum dated January 16, 2024, titled "General Information on the Conduct of the 2024 *Palarong Pamabansa* Lower Meets," this Office through the Learner Rights and Protection Office (LRPO) issues this Guidelines for the strict implementation of the DepEd Child Protection Policy in all sports events and playing venues, guaranteeing special protection to our learner-athletes and establishment of the Learner Rights and Protection Desk.

During the 63rd *Palarong Pamabansa*, this Office has issued OUOPS Memorandum No. 2023-07-3976 dated April 13, 2023, establishing the Learner Rights and Protection (LRP) National and Regional Steering Committee, aimed at addressing the issues and concerns of our learner-athletes reported before, during, and after the 2023 *Palarong Pamabansa*. Relatedly, this Office commends the Regional LRP Desks who have conducted numerous activities for our learner-athletes, including the conduct of psychological first-aid, recreational activities, and counseling sessions for our learners.

For this year, this Office once again reiterates DepEd's zero-tolerance policy for any act of learner abuse, exploitation, violence, discrimination, bullying, and other forms of abuse, and emphasizes the importance of operationalizing the **Learner Rights and Protection Desk (LRPD)**, specifically in the schools through the Child



Republic of the Philippines
Department of Education
OPERATIONS

Protection Committees (CPC) or the Learner Rights and Protection Committees (LRPC) where playing venues and billeting quarters will be situated.

The Learner Rights and Protection Desk shall cover all grade levels, and be composed of the *Chairperson*, preferably the school head, *Co-Chairperson*, preferably the Guidance Counselor, and *Members* to be composed of teachers and members of the CPC/LRPC. The LRPD is expected to have close coordination with the local government unit in their locality, including like-minded agencies for easy referral. The LRPD must have a dedicated *helpline number* or post the Learners Contact Center Helpline Number in a conspicuous place in all playing venues and billeting quarters.

Moreover, the LRPO with the assistance of the Schools Division Office of Marikina City has crafted the **Learner Athletes Safeguarding Guidelines**, which may serve as guidance in the protocols for handling reported learner-athlete concerns, especially in the aspect of enforcing preventive and protective mechanisms. The *Safeguarding Guidelines* also include the different duties and responsibilities of the coaches, trainers, chaperones/guardians, and the learner-athletes themselves. Faithful compliance with these *Safeguarding Guidelines* shall ensure a safe space and positive experience for all delegates, especially for all our learner-athletes. Enclosed is a copy of the *Safeguarding Guidelines* and reporting template, for reference and dissemination.

The Regional and Division Learner Rights and Protection focal personnel shall monitor the strict implementation and creation of the LRP Desks within their locality. All reported learner-athlete concerns and the actions immediately taken thereafter shall be reported immediately to the Learners Contact Center Helpline.

For queries and clarifications, kindly contact the Learner Rights and Protection Office at (02) 8638-1872 or lrpo@deped.gov.ph

For immediate dissemination and compliance.

Thank you.

PALARO!

MARIKINA 2023
PALARONG PAMBANSA



LEARNER-ATHLETES SAFEGUARDING GUIDELINES

CLEAN SPORT

A GUIDE TO ENJOY A CLEAN AND
FUN SPORTING ENVIRONMENT

Succeeding through
hardwork, talent,
determination, skills,
and trust in oneself



Competing on a fair
and level playing field

Giving value to
the spirit of
sport



Respecting and
looking after one's
body, mind, health
and spirit

Playing true,
playing clean, and
playing fair at all
times



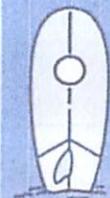
SIMPLE WAYS TO MAKE SPORT MORE FUN FOR ALL



Trust in yourself.



Follow the rules and policies of the sport.



Make every game and training a learning opportunity for you to grow better.



Enjoy the wins and learn from the losses.



Celebrate small wins.



Most importantly, have fun!



Source: Philippine National Anti-Doping Organization

DUTIES AND RESPONSIBILITIES OF COACHES, TRAINERS, & CHAPERONS/GUARDIANS

ONE

Exercise parental authority over the learner-athletes during supervision, instruction, and custody.



TWO

Keep them in their company and support, educate and instruct them by right conduct and good example.

THREE

Give them support, advice and counsel, companionship and understanding.

FOUR

Ensure their safety, preserve the health of them physically and mentally, healthily at all times.

FIVE

Keep them away from bad company and keep them from developing habits that are harmful to their health, studies, and morals.

SIX

Represent them in all matters affecting their interests.

SEVEN

Inculcate the value of respect and obedience.

EIGHT

Practice positive and non-violent discipline as required, without resorting to corporal punishment under any circumstances.



NINE

Report learner abuse incidents to the designated Regional Learner Rights and Protection (LRP) Steering Help Desk.

TEN

Perform other duties as required by law, acting as substitute parents or guardians.



DUTIES AND RESPONSIBILITIES OF LEARNER-ATHLETES

ONE

Treat coaches, trainers, and chaperons as their guardians during the conduct of Palarong Pambansa. Seek permission and ensure that activities outside billeting areas are with adult supervision.



TWO

Heed the guidance and counsel given by guardians, as this is for your best interest and welfare.

THREE

Practice good habits such as sleeping on time, eating healthy food, maintain positive attitude and personal care to keep physically and mentally healthy.



SIX

Report any form of abuse or learner-athlete protection concern IMMEDIATELY to the Learner Rights and Protection Help Desk.



ONE

Discriminating against other learner-athletes on the basis of their appearance, weaknesses, or status.



THREE

Marking or damaging school / billeting quarter property and playing venues.



SIX

Bringing prohibited items like weapons, drugs, alcohol, toxic substances, cigarettes, and pornographic materials onto Palarong Pambansa premises.



SEVEN

Performing other similar acts that cause damage or injury to another.

DUTIES AND RESPONSIBILITIES OF LEARNER-ATHLETES

Participants are expected to comply with the regulations of Palarong Pambansa, prioritizing their best interests, and refraining from:



TWO

Doing any act that is inappropriate, unsafe, or sexually provocative.

FOUR

Using vulgar language, inciting malicious acts, or catcalling towards other learner-athletes and adult participants.



FIVE

Engaging in fights or any aggressive behavior.

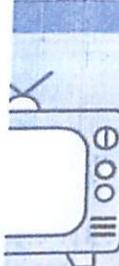


SAFE INTERACTION DURING THE PALARONG PAMBANSA 2023 EVENT

ONE

Respectful, non-violent, and non-sexual interactions are expected from all participants, including adult delegates and, learner-athletes to foster a safe and inclusive environment.

Adult must not share rooms with learner-athletes (except authorized chaperons).



Avoid inappropriate touching or suggestive comments, addressing allegations made by learner-athletes, as well as obtain written consent for transporting learner-athletes.



SAFE INTERACTION DURING THE PALARONG PAMBANSA 2023 EVENT

FOUR

All delegates must wear their Palarong Pambansa identification cards, use proper language when communicating, and avoid private conversations in secluded areas.

FIVE

Officials and delegations must follow guidelines for safe physical interactions, limiting touches to non-private areas like handshakes and pats on the back. All unsafe and confusing touches must be avoided.

SIX

Learner-athletes should prioritize safety by not accepting or responding to friend requests or messages from adult delegates.

SEVEN

Learner-athletes should report any form of abuse or learner protection concern IMMEDIATELY to the **Learner Rights and Protection Help Desk**.





REPORTING SAFEGUARDING CONCERNs

Learner-athletes with protection concerns during the Palarong Pambansa can approach a designated Learner Rights and Protection Help Desk or Host RO and SDO personnel for assistance.



Learner-athletes experiencing distress or protection concerns during the Palarong Pambansa can approach designated guidance counselors in their billeting quarters for immediate intervention.



PROCEDURES IN BULLYING CASE

1

All incidents of bullying must be reported to the respective Regional Learner Rights and Protection Steering Committee for appropriate action, and immediate referral, and/or intervention.

2

The Learner Rights and Protection Committee shall inform the head of the regional delegation or the concerned parents and a meeting shall be held for that purpose.

3

The learners shall be referred to the Learner Rights and Protection Committee for counselling and other interventions.

4

The RO/DO/School may impose non-punitive measures in accordance with the principles of **Positive Discipline**.

5

Punitive measures will be the **last resort**.



BULLYING AND CYBERBULLYING

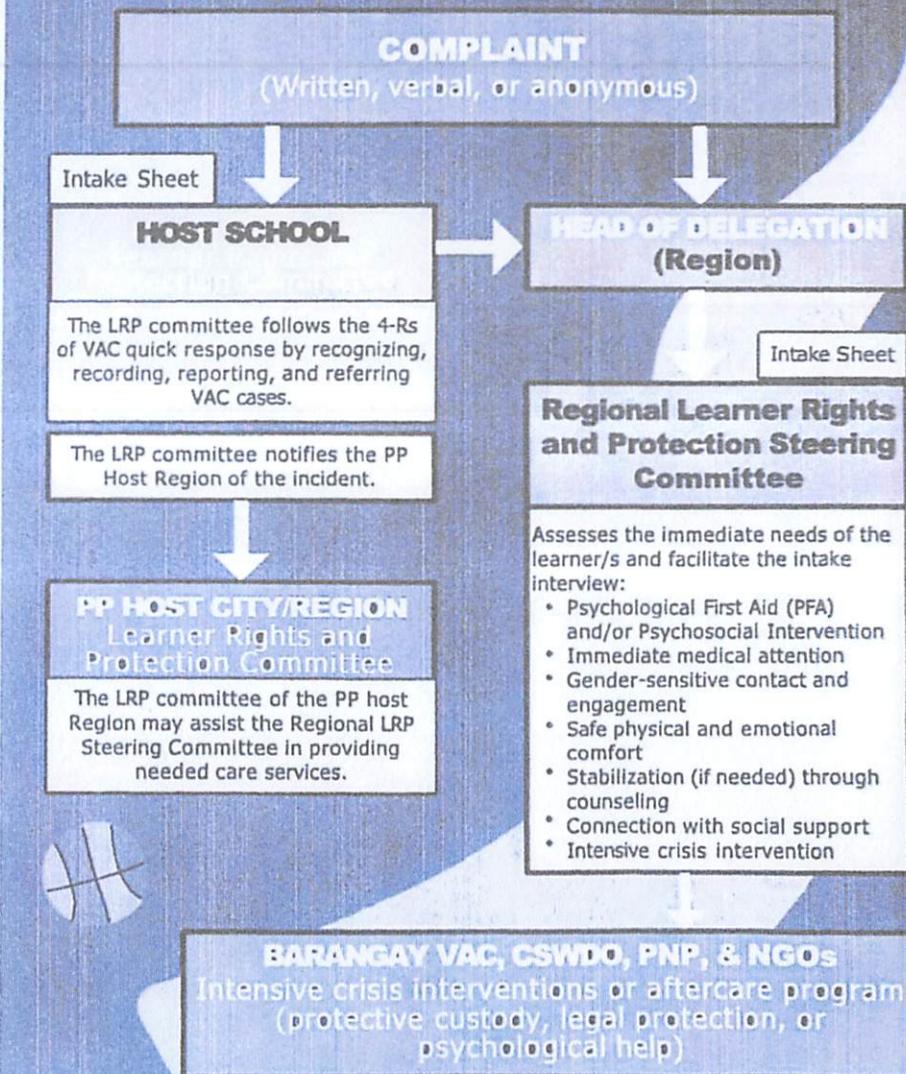
BULLYING is willful aggressive behavior that is directed toward a particular victim who may be outnumbered, younger, weak, with a disability, less confident, or otherwise vulnerable.



CYBERBULLYING is any conduct of bullying, resulting in harassment, intimidation, or humiliation through electronic means or other technology, such as, but not limited to texting, email, instant messaging, chatting, internet, social networking websites, or other platforms or formats.

**PALARONG PAMBANSA 2023 IS
NO BULLYING ZONE**

ABUSE, EXPLOITATION, AND DISCRIMINATION COMMITTED BY A LEARNER-ATHLETE





Know your rights.
Speak Up,
Speak to Us.

CONTACT US

LEARNER RIGHTS AND PROTECTION OFFICE

E: lrpo@deped.gov.ph
T: (02) 8632-1782

LEARNERS TELESAFE CONTACT CENTER

HELPLINE

E: weprotectlearners@deped.gov.ph
T: (02) 8632-1372
M: +63 945-175-9777
Fb: [/deped.lrpo](https://www.facebook.com/deped.lrpo)